



RFQ No. DACA67-02-Q-0202

**US Army Corps
of Engineers®**
Seattle District

Project: OREGON STATION JANITORIAL

Location: MULTI-LOCATIONS

JANITORIAL SERVICES

Closing Date: 28 JANUARY 2002
Closing Time: 9:00 AM LOCAL TIME

REMARKS: Quotes may be faxed to (206) 764-6817, Attention: Susan Newby, or mailed to US Army, Corps of Engineers, Seattle District, Attention: Susan Newby, P.O. Box 3755, Seattle, WA 98124-3755.

REQUEST FOR QUOTATIONS (THIS IS NOT AN ORDER)		THIS RFQ [X] IS [] IS NOT A SMALL BUSINESS SET-ASIDE		PAGE OF PAGES 1 23		
1. REQUEST NO. DACA67-02-Q-0202	2. DATE ISSUED 16-Jan-2002	3. REQUISITION/PURCHASE REQUEST NO. W68MD9-1348-9265	4. CERT. FOR NAT. DEF. UNDER BDSA REG. 2 AND/OR DMS REG. 1		RATING	
5a. ISSUED BY USA ENGINEER DISTRICT, SEATTLE ATTN: CENWS-CT P.O. BOX 3755 SEATTLE WA 98124-3755			6. DELIVER BY (Date) SEE SCHEDULE			
			7. DELIVERY			
5b. FOR INFORMATION CALL: (Name and Telephone no.) (No collect calls) JACQUELINE W JOHNSON 206-764-6693			[X] FOB [] OTHER DESTINATION (See Schedule)			
8. TO: NAME AND ADDRESS, INCLUDING ZIP CODE			9. DESTINATION (Consignee and address, including ZIP Code) SEE SCHEDULE Phone: FAX:			
10. PLEASE FURNISH QUOTATIONS TO THE ISSUING OFFICE IN BLOCK 5a ON OR BEFORE CLOSE OF BUSINESS: (Date) 28-Jan-2002						
IMPORTANT: This is a request for information, and quotations furnished are not offers. If you are unable to quote, please so indicate on this form and return it to the address in Block 5a. This request does not commit the Government to pay any costs incurred in the preparation of the submission of this quotation or to contract for supplies or services. Supplies are of domestic origin unless otherwise indicated by quoter. Any representations and/or certifications attached to this Request for Quotations must be completed by the quoter.						
11. SCHEDULE (Include applicable Federal, State, and local taxes)						
ITEM NO. (a)	SUPPLIES/ SERVICES (b)		QUANTITY (c)	UNIT (d)	UNIT PRICE (e)	AMOUNT (f)
SEE SCHEDULE						
12. DISCOUNT FOR PROMPT PAYMENT		a. 10 CALENDAR DAYS (%)	b. 20 CALENDAR DAYS (%)	c. 30 CALENDAR DAYS (%)	d. CALENDAR DAYS No. (%)	
NOTE: Additional provisions and representations [] are [] are not attached.						
13. NAME AND ADDRESS OF QUOTER (Street, City, County, State, and ZIP Code)			14. SIGNATURE OF PERSON AUTHORIZED TO SIGN QUOTATION		15. DATE OF QUOTATION	
			16. NAME AND TITLE OF SIGNER (Type or print)		TELEPHONE NO. (Include area code)	

SECTION B Supplies or Services and Prices

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0001		1.00	Lump Sum		

01-63 SALEM, OREGON SCHEDULE "A" BASE YEAR
 FFP - PROVIDE NON-PERSONAL JANITORIAL SERVICES AT AN
 ARMY RECRUITING OFFICE, LOCATED AT 4555 LIBERTY ROAD,
 SALEM, OREGON. THE OFFICE SPACE IS APPROX. 704 SQ FT WITH 5
 PERSONNEL IN THE OFFICE ON A DAILY BASIS. WAGES SHALL
 COMPLY WITH DEPARTMENT OF LABOR WAGE DETERMINATION
 NO. 94-2441 REV (17) DATED 05/31/2001, INCORPORATED HEREIN.
 SERVICES SHALL BE RENDERED IN ACCORDANCE WITH THE
 STATEMENT OF WORK INCORPORATED HEREIN. PERIOD OF
 SERVICE: 1 FEBRUARY 2002 THRU 31 JANUARY 2003.

RATE: \$ _____ / MO X 12 = \$ _____

B. Clean partitions, wood paneling, glass windows, covering fixtures and
 shelves as identified in Part 6, paragraph E.

RATE: \$ _____ / QTR X 4 = \$ _____

C. Carpet Cleaning and non-carpeted areas as identified in Part 6, paragraph F.

RATE: \$ _____ / JB X 2 = \$ _____

PURCHASE REQUEST NUMBER W68MD9-1348-9265

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
0002		1.00	Lump Sum		

99-261 WILSONVILLE, OREGON SCHED "A" BASE YEAR
 FFP - PROVIDE NON-PERSONAL JANITORIAL SERVICES AT AN
 ARMY RECRUITING OFFICE, LOCATED AT 8755 SW CITIZENS DRIVE,
 WILSONVILLE, OR. THE OFFICE SPACE IS APPROX. 500 SQ FT WITH
 2 PERSONNEL IN THE OFFICE ON A DAILY BASIS. WAGES SHALL
 COMPLY WITH DEPARTMENT OF LABOR WAGE DETERMINATION
 NO. 94-2441 REV (17) DATED 05/31/2001, INCORPORATED HEREIN.
 SERVICES SHALL BE RENDERED IN ACCORDANCE WITH THE
 STATEMENT OF WORK INCORPORATED HEREIN. PERIOD OF
 SERVICE: 1 FEBRUARY 2002 THRU 31 JANUARY 2003.

RATE: \$ _____ / MO X 12 = \$ _____

B. Clean partitions, wood paneling, glass windows, covering fixtures and
 shelves as identified in Part 6, paragraph E.

RATE: \$ _____ / QTR X 3 = \$ _____

C. Carpet Cleaning and non-carpeted areas as identified in Part 6, paragraph F.

RATE: \$ _____ / JB X 2 = \$ _____

PURCHASE REQUEST NUMBER W68MD9-1348-9265

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
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0003

01-63 SALEM, OREGON SCHEDULE "B" OPTION YEAR
 - PROVIDE NON-PERSONAL JANITORIAL SERVICES AT AN ARMY RECRUITING OFFICE, LOCATED AT 4555 LIBERTY ROAD, SALEM, OREGON. THE OFFICE SPACE IS APPROX. 704 SQ FT WITH 5 PERSONNEL IN THE OFFICE ON A DAILY BASIS. WAGES SHALL COMPLY WITH CURRENT DEPARTMENT OF LABOR WAGE DETERMINATION. SERVICES SHALL BE RENDERED IN ACCORDANCE WITH THE STATEMENT OF WORK INCORPORATED HEREIN. PERIOD OF SERVICE: 1 FEBRUARY 2003 THRU 31 JANUARY 2004

RATE: \$ _____ / MO X 12 = \$ _____

B. Clean partitions, wood paneling, glass windows, covering fixtures and shelves as identified in Part 6, paragraph C.

RATE: \$ _____ / QTR X 4 = \$ _____

C. Carpet Cleaning and non-carpeted areas as identified in Part 6, paragraph F.

RATE: \$ _____ / JB X 2 = \$ _____

NET AMT

ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
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0003AA

99-261 WILSONVILLE, OREGON SCHED "B" OPTION YEAR
 - PROVIDE NON-PERSONAL JANITORIAL SERVICES AT AN ARMY
 RECRUITING OFFICE, LOCATED AT 8755 SW CITIZENS DRIVE,
 WILSONVILLE, OR. THE OFFICE SPACE IS APPROX. 500 SQ FT WITH
 2 PERSONNEL IN THE OFFICE ON A DAILY BASIS. WAGES SHALL
 COMPLY WITH CURRENT DEPARTMENT OF LABOR WAGE
 DETERMINATION. SERVICES SHALL BE RENDERED IN
 ACCORDANCE WITH THE STATEMENT OF WORK INCORPORATED
 HEREIN. PERIOD OF SERVICE: 1 FEBRUARY 2003 THRU 31
 JANUARY 2004.

RATE: \$ _____ / MO X 12 = \$ _____

B. Clean partitions, wood paneling, glass windows, covering fixtures and
 shelves as identified in Part 6, paragraph C.

RATE: \$ _____ / QTR X 4 = \$ _____

C. Carpet Cleaning and non-carpeted areas as identified in Part 6, paragraph F.

RATE: \$ _____ / JB X 2 = \$ _____

NET AMT

SECTION C Descriptions and Specifications

**QUESTIONNAIRE – CONTRACTOR'S PAST EXPERIENCE
(OFFERORS MUST COMPLETE THIS PORTION)**

Contractor #1

OFFEROR NAME: _____

AGENCY/COMPANY THAT WORK WAS PERFORMED FOR: _____

POINT OF CONTACT & TELEPHONE NUMBER: _____

DATES SERVICES PROVIDED: _____

BRIEF DESCRIPTION OF SERVICES PROVIDED: _____

**INTERVIEW QUESTIONS
CONTRACTOR'S PAST PERFORMANCE
(GOVERNMENT WILL COMPLETE THIS PORTION)**

PERSON CONTACTED: _____

PAST PERFORMANCE:

1. **QUALITY OF SERVICE PROVIDED:** Compliance with contract requirements, and quality workmanship, and responsiveness to questions or problems.
☐ Excellent ☐ Good ☐ Fair ☐ Poor ☐ Unsatisfactory
2. **TIMELINESS OF PERFORMANCE:** Adherence to delivery schedules including aspects of performance, and resolution to questions or problems.
☐ Excellent ☐ Good ☐ Fair ☐ Poor ☐ Unsatisfactory
3. **BUSINESS RELATIONSHIP BETWEEN EACH CONTRACTUAL PARTY:** History of reasonable and cooperative behavior, evidence of customer satisfaction, flexibility, effectively recommended solutions to problems, to include, business-like concern for the interests of the Agency.
☐ Excellent ☐ Good ☐ Fair ☐ Poor ☐ Unsatisfactory
4. **WOULD YOU RECOMMEND THIS VENDOR/CONTRACTOR?**
☐ YES ☐ NO

**QUESTIONNAIRE – CONTRACTOR’S PAST EXPERIENCE
(OFFERORS MUST COMPLETE THIS PORTION)**

Contractor #2

OFFEROR NAME: _____

AGENCY/COMPANY THAT WORK WAS PERFORMED FOR: _____

POINT OF CONTACT & TELEPHONE NUMBER: _____

DATES SERVICES PROVIDED: _____

BRIEF DESCRIPTION OF SERVICES PROVIDED: _____

**INTERVIEW QUESTIONS
CONTRACTOR’S PAST PERFORMANCE
(GOVERNMENT WILL COMPLETE THIS PORTION)**

PERSON CONTACTED: _____

PAST PERFORMANCE:

1. **QUALITY OF SERVICE PROVIDED:** Compliance with contract requirements, quality workmanship, and responsiveness to questions or problems.

☐ Excellent ☐ Good ☐ Fair ☐ Poor ☐ Unsatisfactory

2. **TIMELINESS OF PERFORMANCE:** Adherence to delivery schedules aspects of performance, and resolution to questions or problems.

☐ Excellent ☐ Good ☐ Fair ☐ Poor ☐ Unsatisfactory

3. **BUSINESS RELATIONSHIP BETWEEN EACH CONTRACTUAL PARTY:** History of reasonable and cooperative behavior, evidence of customer satisfaction, flexibility, effectively recommended solutions to problems, to include, business-like concern for the interests of the Agency.

☐ Excellent ☐ Good ☐ Fair ☐ Poor ☐ Unsatisfactory

4. **WOULD YOU RECOMMEND THIS VENDOR/CONTRACTOR?**

☐ YES ☐ NO

**QUESTIONNAIRE – CONTRACTOR’S PAST EXPERIENCE
(OFFERORS MUST COMPLETE THIS PORTION)**

Contractor #3

OFFEROR NAME: _____

AGENCY/COMPANY THAT WORK WAS PERFORMED FOR: _____

POINT OF CONTACT & TELEPHONE NUMBER: _____

DATES SERVICES PROVIDED: _____

BRIEF DESCRIPTION OF SERVICES PROVIDED: _____

**INTERVIEW QUESTIONS
CONTRACTOR’S PAST PERFORMANCE
(GOVERNMENT WILL COMPLETE THIS PORTION)**

PERSON CONTACTED: _____

PAST PERFORMANCE:

1. **QUALITY OF SERVICE PROVIDED:** Compliance with contract requirements, quality workmanship, and responsiveness to questions or problems.

☐ Excellent ☐ Good ☐ Fair ☐ Poor ☐ Unsatisfactory

2. **TIMELINESS OF PERFORMANCE:** Adherence to delivery schedules including aspects of performance, and resolution to questions or problems.

☐ Excellent ☐ Good ☐ Fair ☐ Poor ☐ Unsatisfactory

3. **BUSINESS RELATIONSHIP BETWEEN EACH CONTRACTUAL PARTY:** History of reasonable and cooperative behavior, evidence of customer satisfaction, flexibility, effectively recommended solutions to problems, to include, business-like concern for the interests of the Agency.

☐ Excellent ☐ Good ☐ Fair ☐ Poor ☐ Unsatisfactory

4. **WOULD YOU RECOMMEND THIS VENDOR/CONTRACTOR?**

☐ YES ☐ NO

Request for a copy of Request for Quote can be made by fax at: 206/764-6817, Attn: Jackie Johnson.

SMALL BUSINESS SET-ASIDE – LARGE BUSINESSES WILL NOT BE CONSIDERED

NOTES:

1. REPRESENTATIONS AND CERTIFICATIONS CONTAINED HEREIN MUST BE COMPLETED BY QUOTERS AND RETURNED WITH OFFERS.

2. MARKINGS OF QUOTE ENVELOPES, QUOTES SHALL BE PLAINLY MARKED AS FOLLOWS:

QUOTE FOR: OREGON STATE JANITORIAL SERVICES
REQUEST FOR QUOTATION NO. DACA67-02-Q-0202
CLOSING DATE AND TIME: JAN 28, 2001 9 A.M. PST

AMENDMENTS NUMBERED _____ WILL BE ACCEPTED UNTIL THE TIME AND DATE FOR CLOSING.

3. FAXED QUOTES SHALL BE ACCEPTED BEFORE CLOSING AT FAX: (206)764-6817 ATTN: JACKIE JOHNSON. MAILED QUOTES SHALL BE ACCEPTED BEFORE CLOSING @ US ARMY CORPS OF ENGINEERS, SEATTLE DISTRICT, PO BOX 3755 SEATTLE, WA 98124. PHYSICAL: 4735 E MARGINAL WAY S., SEATTLE, WA 98134-2385. PLEASE REFERENCE BY RFQ NO. DACW67-02-Q-0202.

4. CONTRACTORS OUTSIDE EDI SHALL BE ALLOWED TO QUOTE. CONTRACTORS ARE REQUIRED TO QUOTE ON ALL LINE ITEMS. **CONTRACTORS ARE REQUIRED TO SUBMIT QUESTION FORMS WITH QUOTE.**

5. ANY CONTRACTOR RECEIVING AN AWARD IS REQUIRED TO BE REGISTERED IN THE CCR (CENTRAL CONTRACTING REGISTRY). LACK OF REGISTRATION IN THE CCR DATABASE WILL MAKE AN OFFER INELIGIBLE FOR AWARD.

6. AWARD: SEE EVALUATION FACTORS PARAGRAPH 4, BASIS OF AWARD. GOVERNMENT IS LIKELY TO EXERCISE THE OPTIONS AT THE END OF BASE YEAR.

CONTRACTOR IS REQUIRED TO PROVIDE THE FOLLOWING INFORMATION WITH YOUR QUOTE:

FEDERAL TAX ID NUMBER: _____

DUN AND BRADSTREET NUMBER: _____
CONTRACTOR CAN OBTAIN DUNS NUMBER BY CALLING 800/333-0505

IS CONTRACTOR REGISTERED IN THE CCR? YES _____ NO _____

CCR NO. _____

PROSPECTIVE OFFERORS: THE DIRECTOR OF DEFENSE PROCUREMENT HAS ISSUED A FINAL RULE AMENDING THE DEFENSE FEDERAL ACQUISITION REGULATION SUPPLEMENT (DFARS) TO REQUIRE CONTRACTORS TO BE REGISTERED IN THE DOD CENTRAL CONTRACTOR REGISTRATION (CCR) FOR AWARDS RESULTING FROM SOLICITATION ISSUED AFTER MAY 31, 1998.

THIS RULE MORE EFFICIENTLY IMPLEMENTS THE DEBT COLLECTION

IMPROVEMENT ACT OF 1996 AS IT REQUIRES CONTRACTORS TO BE REGISTERED IN CCR FOR CONSIDERATION OF FUTURE SOLICITATIONS, AWARDS, AND PAYMENT. REGISTRATION IS REQUIRED PRIOR TO AWARD OF ANY CONTRACT, BASIC AGREEMENT, BASIC ORDERING AGREEMENT, OR BLANKET PURCHASE AGREEMENT FROM A SOLICITATION ISSUED AFTER MAY 31, 1998. LACK OF REGISTRATION IN THE CCR DATABASE WILL MAKE AN OFFER INELIGIBLE FOR AWARD.

THE CCR WEB SITE MAY BE ACCESSED AT <http://ccr/edi/.disa.mil/>. YOU MAY CALL 1-888-227-2423 TO OBTAIN A REGISTRATION PACKET OR REGISTER ONLINE AT www.acq.osd.mil/ec.

Evaluation Factors–Simplified Acquisition Other than Commercial Items.

This request for quotation contains Evaluation Factors for the Janitorial Services identified in the Statement of Work. The Government reserves the right to make an award, which will be determined, the most advantageous to the Government based on Best Value evaluation factors.

The following factors shall be used to evaluate offers:

In accordance with the provisions contained herein the Government will select the most advantageous offer based on past performance merit and cost. The Government reserves the right to make multiple awards based on the best interest to the government. To be considered for award, quotes shall conform to the terms and conditions contained in this solicitation. Contractor is not required to bid on all locations however, each location must have a price submitted for both BASE and OPTION YEAR. The evaluation process used to determine the most advantageous offer is as follows:

1. **Board:** Contracting Officer may establish a selection board to conduct an evaluation of each quote received in response to this solicitation. The evaluation will be based exclusively on the merits and content of the quote. The Board will not consider any information incorporated by reference or otherwise referred to. The individual ratings provided by the references will be used by the Board to determine an overall rating. The following rating system is used: 1) Green- Evaluation for exceeding requirements, 2) Amber- meeting requirement, 3) Red- not meeting requirements
2. **Evaluation Factors:** In descending order of preference, based on the criteria below, overall ratings are evaluated as follows:
 - A. PAST PERFORMANCE/EXPERIENCE – Attached is the questionnaire that will be used to evaluate your past performance. Provide three (3) references for janitorial services you have completed that are similar to the scope of work identified herein. These contracts must have been completed within the last five (5) years.

The upper part of the questionnaire will be completed by offerors, and the bottom half of questionnaire (interview questions) will be completed by the Government by contacting the references. The point of contact (poc) you include on the questionnaire will be contacted and asked the following questions: (POC's should be familiar with your work in order to provide an evaluation with an overall rating of your performance)

1. QUALITY OF SERVICE PROVIDED
2. TIMELINESS OF PERFORMANCE
3. BUSINESS RELATIONSHIP BETWEEN EACH CONTRACTUAL PARTY
4. RECOMMENDATION FOR AWARD

Excellent: Exceeds over and above requirements
Good: Meets and fairly exceeds requirements
Fair: Meets requirements.
Poor: Meets below requirements.
Unsatisfactory: Requirements not met.

B. TECHNICAL MANAGEMENT PLAN - The contractor shall submit information on 8 ½ X 11" plain paper, no more than 5 pages. The contractor shall prepare a Management Plan outlining the approaches or management techniques the contractor will use in accomplishing the tasks identified in the scope of work. The management plan will include a short synopsis of the contractor's quality control program and procedures. This information will identify how your company assures contract compliance.

3. **Price:** Price of the contract is considered secondary to the past performance and technical management plan and will be independently evaluated to determine whether the proposed price is complete and reasonable and to aid in the determination of the offeror's understanding of the work and ability to perform the contract. Price will be evaluated inclusive of the OPTION YEAR but will not be scored. SEE CLAUSES Section I. 52.217-5
4. **Basis of Award:** Award shall be made to a higher rated offeror and may be awarded to a higher priced offeror if the offer is sufficiently more advantageous to the Government, inasmuch, to justify the payment of a higher price. The degree of importance of cost as a factor shall become more important when qualifications, past experience and performance are relatively equal in merit. Prices quoted for this project reflect all cost associated with the work required to complete the tasks identified in the Scope of Work and will be evaluated to reflect the Contractor's understanding of the service requirements, as well as the potential to provide the Best Value to the Government.

STATEMENT OF WORK

1. EXTENT OF WORK:

Furnish all necessary labor, supervision, materials, equipment and supplies to satisfactorily perform janitorial services, as described herein, at **RECRUITING OFFICES**. Services shall be provided

during hours that will not conflict with the normal work routine of the tenants. Services shall be provided on Monday, Wednesday and Friday, unless stated otherwise in the schedule.

2. BUILDING AREA:

The size of the Government occupied space is approximate square footage. The space to be cleaned includes the following types:

General Office, Rest Rooms, and may include outdoor areas such as exterior windows, entry, and sidewalk.

NOTE: The Government will not be responsible for any error or variation in the square footage listed nor will the Contractor, because of an error or variation in the square footage listed, be relieved of his responsibility to carry out the contract in accordance with the intent and meaning of the specifications without additional cost to the Government.

3. BUILDING OFFICE HOURS:

The official working hours of the building occupants are 8:00 a.m. to 10:00 p.m Monday through Friday except holidays. The Contractor is to arrange his cleaning schedule with the services, so as to cover the occupied areas.

4. SUPPLIES, MATERIALS, AND EQUIPMENT:

The Contractor shall furnish all supplies, materials, and equipment necessary for the performance of the work of this contract, including but not limited to: Brooms; brushes; wiping, polishing, treated and untreated dusting cloths; wet mops; sweep mops; sponges; squeegees; paper towels; toilet tissue; hand soap; porcelain ware cleaner; plastic bag liners for sanitary napkin disposal receptacles and wastebaskets; liquid and powder detergents; glass cleaner; floor wax; floor stripper, metal polish; furniture polish; scouring powder, if required. As a minimum, these supplies and materials shall be of a quality to provide the required services. The Contractor shall not use any material which the Contracting Officer determines would be unsuitable for the purpose or harmful to any part of the building, its contents, or equipment.

All necessary cleaning equipment including, but not limited to, waxing and polishing machines, industrial type vacuum cleaners, as needed for the performance of the work of this contract shall be furnished by the Contractor. Such equipment shall be of the size and type customarily used in work of this kind and shall meet the approval of the Contracting Officer. Equipment deemed by the Contracting Officer to be of improper type or design or inadequate for the purpose intended shall be replaced. Electrical power will be furnished by the Government at existing power outlets for the Contractor's use to operate such equipment as is necessary in the conduct of his work. Hot and cold water will also be made available as necessary for that purpose.

5. CONDUCT OF CONTRACTOR'S EMPLOYEES:

The Contractor shall prohibit his employees from disturbing papers on desks, opening desk drawers or cabinets, or using telephone or office equipment provided for official Government use. The

Contractor shall require his employees to comply with the instructions, pertaining to conduct and building regulations, issued by the contracting officer's representative.

6. WORKMANSHIP:

All work shall be performed at the frequencies specified herein:

A. SERVICES TO BE PERFORMED EACH **MONDAY & WEDNESDAY**:

(1) Rest rooms:

(a) Wash the inside and outside of all water closets, seats, and urinals with a disinfectant detergent. Leave seats in a raised position; clean and wipe wash basin so they are free of all water marks.

(b) Empty all trash receptacles; *maintain, clean, and sanitize trash cans*. Empty and disinfect all sanitary napkin dispensers and replace with new plastic liner bags.

(c) Replenish all supplies such as paper towels, toilet paper, and soap.

(d) Spot clean wall surfaces, partitions, doors, and waste receptacles.

(2) Office Area Cleaning:

(a) Empty all wastebaskets; *maintain, clean, and sanitize trash cans*. Liners should be replaced in wastebaskets as required but not less than once per week.

(b) Spot vacuum all carpeted office areas to remove all obvious surface dirt from the traffic area and from under furniture. Sweep and spot clean hard surface floors with a treated sweep-mop.

(c) Dust the horizontal surfaces of desks, files and tables with a treated dust cloth. Glass desk tops shall be cleaned with an untreated cloth.

(3) Entrances, Hallways, and Corridors: Sweep or vacuum all floors; dust all surfaces and polish metal and wood surfaces.

(4) Wastepaper, Trash, and Debris Removal: Collect and remove all trash, debris, wastepaper and garbage from the building. Contractor shall assure that liquid and other debris is not deposited on the floor during collection and removal. All trash shall be disposed of in the proper locations and bins as designated by the lessor.

(5) Drinking Fountains: Clean and polish dry.

(6) Sidewalks, Parking Areas and Outside Entrances: Remove trash, debris or litter outside entrances. **(NOTE: Cleaning of sidewalk areas is limited to a reasonable distance from entrances and/or rear-exits of Recruiting offices .)**

B. SERVICES TO BE PERFORMED EACH **FRIDAY**:

(1) Rest rooms:

(a) Wash the inside and outside of all water closets, seats, and urinals with a disinfectant detergent. Leave seats in a raised position; clean and wipe wash basin so they are free of all water marks.

(b) Empty all trash receptacles; *maintain, clean, and sanitize trash cans*. Empty and disinfect all sanitary napkin dispensers and replace with new plastic liner bags.

(c) Replenish all supplies such as paper towels, toilet paper, and soap.

(d) Damp mop and disinfect all rest room fixtures and floors. No rust, incrustation, or water rings shall exist.

(2) Office Area Cleaning:

(a) Empty all wastebaskets and dispose of trash at designated location.

(b) Vacuum all carpets to include use of crevice attachment to vacuum corners and edges of carpet.

(c) Dust all surfaces to include window sills, baseboards, woodwork, radiator/vents, venetian blinds.

(3) Entrances, Hallways, and Corridors:

(a) Wash inside/outside of glass doors. Polish and remove finger marks and smears on door frame.

(b) Damp mop and buff hard surface floors.

(4) Drinking Fountains: Clean and polish dry.

C. SERVICES TO BE PERFORMED **SECOND & FOURTH MONDAY OF EACH MONTH**:

(1) Window/Glass Cleaning: Clean all window glass both inside and outside, glass over exterior and vestibule doors, clear/opaque glass in interior partitions, doors, and transoms.

(2) Room Cleaning: Clean and spot wash all vertical surfaces (including walls and partitions, knee wells, and table legs).

(3) Carpet Protectors: Damp mop carpet protectors.

D. SERVICES TO BE PERFORMED **FOURTH FRIDAY OF EVERY MONTH**:

(1) Floors: Wash, wax, and buff hard surface floors.

(2) Wastebaskets: Scour and disinfect wastebaskets.

(3) Furniture:

- (a) Vinyl Furniture: Clean with appropriate chemical cleaner (not soap & water).
- (b) Wood Furniture: Clean with a wood cleaner or polish.
- (c) Metal Parts: Clean and polish.
- (d) Upholstered Furniture: Vacuum to remove dust and other particles.

E. SERVICES TO BE PERFORMED **QUARTERLY** (1ST WEEK DEC, MAR, JUN, & SEP):

- (1) Office Partitions: Clean and dry without leaving streaks.
- (2) Wood Paneling: Clean with wood cleaner or polish.
- (3) Window Coverings: Clean venetian blinds, tapes and cords in accordance with manufacturer's recommendations.
- (4) Fixtures & Shields: Damp clean fixtures & shields.

F. SERVICES TO BE PERFORMED **SEMIANNUALLY** (1ST WEEK NOV & MAY):

- (1) Carpets: Steam clean carpets, removing all dirt and non-permanent spots or stains;
- (2) Non-Carpeted Areas:
 - (a) Vinyl/tile floors: Strip, clean, wax (apply two coats), and buff to a high shine.
 - (b) Non-Wax Vinyl Floors: Treat with a sealer after being stripped.

G. SERVICES TO BE PERFORMED AS NEEDED OR DIRECTED BY THE CONTRACTING OFFICER'S REPRESENTATIVE:

- (1) Floor Maintenance - Carpeting:
 - (a) Corridors and Lobbies and other Multi-agency Use Space: The Contractor will be responsible for removal of spots and stains from carpets in corridors, lobbies, and other multi-agency use space such as conference rooms and test rooms., within the confines of the Armed Forces Recruiting Office.
 - (b) Other Carpeted Areas: Remove spots and stains from carpets in other occupied space.
- (2) Floor Maintenance - Non-carpeted Areas: Remove scuff marks from flooring.
- (3) Lighting: Furnish and replace light bulbs and fluorescent tubes as needed.
- (4) Floor Mats: The Contractor will furnish floor mats in entrance ways and lobbies which are to be maintained by the Contractor.

H. GENERAL INSTRUCTIONS:

(1) Windows are to be closed, lights to be turned out when not in use; security rooms are to be locked; all "lost and found" type articles will be turned in to proper authorities; promptly report fires, hazardous conditions, and any items needing repairs (such as leaky faucets, toilet stoppage, and lighting problems).

(2) Lighting: Contractor will replace all burned out lights as needed and/or within two working days of notification that lights need replacing. Bulbs and fluorescent tubes will be furnished by the Contractor.

(3) The care of any potted plants within the office areas is not the responsibility of the Contractor.

I. RESPONSIBILITY FOR DAMAGES:

The janitorial contractor shall be responsible for all damages occurring by their performance or failure to perform under this contract.

J. SECURITY RESPONSIBILITIES:

The janitorial contractor shall be responsible for securing all doors to services, both interior doors to corridors and facility doors to exterior. Failure to secure the doors upon completion of the work can result in termination.

SECTION F Deliveries or Performance

DELIVERY INFORMATION

CLINS	DELIVERY DATE	UNIT OF ISSUE	QUANTITY	FOB	SHIP TO ADDRESS
0001	31-JAN-02	Lump Sum	1.00	Dest.	G370F00 SUPPLY & FACILITIES MGMT BR. 4735 E. MARGINAL WAY S. SEATTLE WA 98134-2385
0002	14-DEC-01	Lump Sum	1.00	Dest.	Same as CLIN 0001
0003	31-JAN-03				
0003AA	28-FEB-02				

SECTION I Contract Clauses

CLAUSES INCORPORATED BY REFERENCE:

52.217-2	Cancellation Under Multiyear Contracts	OCT 1997
52.232-23 Alt I	Assignment of Claims (Jan 1986) - Alternate I	APR 1984
52.236-13	Accident Prevention	NOV 1991
52.243-1	Changes--Fixed Price	AUG 1987
52.243-5	Changes and Changed Conditions	APR 1984
52.249-1	Termination For Convenience Of The Government (Fixed Price) (Short Form)	APR 1984
252.243-7001	Pricing Of Contract Modifications	DEC 1991

CLAUSES INCORPORATED BY FULL TEXT

52.213-4 TERMS AND CONDITIONS--SIMPLIFIED ACQUISITIONS (OTHER THAN COMMERCIAL ITEMS) (DEC 2001)

(a) The Contractor shall comply with the following Federal Acquisition Regulation (FAR) clauses that are incorporated by reference:

(1) The clauses listed below implement provisions of law or Executive order:

(i) 52.222-3, Convict Labor (Aug 1996) (E.O. 11755).

(ii) 52.225-13, Restrictions on Certain Foreign Purchases (July 2000) (E.O.'s 12722, 12724, 13059, 13067, 13121, and 13129).

(iii) 52.233-3, Protest After Award (Aug 1996) (31 U.S.C. 3553).

(2) Listed below are additional clauses that apply:

(i) 52.232-1, Payments (Apr 1984).

(ii) 52.232-8, Discounts for Prompt Payment (May 1997).

(iii) 52.232-11, Extras (Apr 1984).

(iv) 52.232-25, Prompt Payment (Jun 1997).

(v) 52.233-1, Disputes (Dec 1998).

(vi) 52.244-6, Subcontracts for Commercial Items and Commercial Components (May 2001).

(vii) 52.253-1, Computer Generated Forms (Jan 1991).

(b) The Contractor shall comply with the following FAR clauses, incorporated by reference, unless the circumstances do not apply:

(1) The clauses listed below implement provisions of law or Executive order:

- (i) 52.222-20, Walsh-Healey Public Contracts Act (DEC 1996) (41 U.S.C. 35-45) (Applies to supply contracts over \$10,000 in the United States).
 - (ii) 52.222-21, Prohibition of Segregated Facilities (FEB 1999) (E.O. 11246) (Applies to contracts over \$10,000).
 - (iii) 52.222-26, Equal Opportunity (FEB 1999) (E.O. 11246) (Applies to contracts over \$10,000).
 - (iv) 52.222-35, Equal Opportunity for Special Disabled Veterans, Veterans of the Vietnam Era and Other Eligible Veterans (DEC 2001) (38 U.S.C. 4212) (Applies to contracts over \$10,000).
 - (v) 52.222-36, Affirmative Action for Workers with Disabilities (APR 1984) (29 U.S.C. 793) (Applies to contracts over \$10,000).
 - (vi) 52.222-37, Employment Reports on Special Disabled Veterans, Veterans of the Vietnam Era and Other Eligible Veterans (DEC 2001) (38 U.S.C. 4212) (Applies to contracts over \$10,000).
 - (vii) 52.222-41, Service Contract Act, As Amended (May 1989) (41 U.S.C. 351, et seq.) (Applies to services performed on Federal facilities).
 - (viii) 52.222-19, Child Labor--Cooperation with Authorities and Remedies (FEB 2001) (E.O. 13126). (Applies to contracts for supplies exceeding the micro-purchase threshold.)
 - (ix) 52.223-5, Pollution Prevention and Right-to-Know Information (APR 1998) (E.O. 12856) (Applies to services performed on Federal facilities).
 - (x) 52.225-1, Buy American Act--Balance of Payments Program--Supplies (Feb 2000) (41 U.S.C. 10a-10d) (Applies to contracts for supplies, and to contracts for services involving the furnishing of supplies, for use within the United States if the value of the supply contract or supply portion of a service contract exceeds the micro-purchase threshold and the acquisition--
- (A) Is set aside for small business concerns; or
- (B) Cannot be set aside for small business concerns (see 19.502-2), and does not exceed \$25,000.)
- (xi) 52.232-33, Payment by Electronic Funds Transfer--Central Contractor Registration (May 1999). (Applies when the payment will be made by electronic funds transfer (EFT) and the payment office uses the Central Contractor Registration (CCR) database as its source of EFT information.)
 - (xii) 52.232-34, Payment by Electronic Funds Transfer--Other than Central Contractor Registration (May 1999). (Applies when the payment will be made by EFT and the payment office does not use the CCR database as its source of EFT information.)

(2) Listed below are additional clauses that may apply:

- (i) 52.209-6, Protecting the Government's Interest When Subcontracting with Contractors Debarred, Suspended, or Proposed for Debarment (JULY 1995) (Applies to contracts over \$25,000).
- (ii) 52.211-17, Delivery of Excess Quantities (SEPT 1989) (Applies to fixed-price supplies).
- (iii) 52.247-29, F.o.b. Origin (JUN 1988) (Applies to supplies if delivery is f.o.b. origin).
- (iv) 52.247-34, F.o.b. Destination (NOV 1991) (Applies to supplies if delivery is f.o.b. destination).

(c) FAR 52.252-2, Clauses Incorporated by Reference (FEB 1998). This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

<http://www.arnet.gov/far>

(d) Inspection/Acceptance. The Contractor shall tender for acceptance only those items that conform to the requirements of this contract. The Government reserves the right to inspect or test any supplies or services that have been tendered for acceptance. The Government may require repair or replacement of nonconforming supplies or reperformance of nonconforming services at no increase in contract price. The Government must exercise its postacceptance rights--

(1) Within a reasonable period of time after the defect was discovered or should have been discovered; and

(2) Before any substantial change occurs in the condition of the item, unless the change is due to the defect in the item.

(e) Excusable delays. The Contractor shall be liable for default unless nonperformance is caused by an occurrence beyond the reasonable control of the Contractor and without its fault or negligence, such as acts of God or the public enemy, acts of the Government in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restrictions, strikes, unusually severe weather, and delays of common carriers. The Contractor shall notify the Contracting Officer in writing as soon as it is reasonably possible after the commencement of any excusable delay, setting forth the full particulars in connection therewith, shall remedy such occurrence with all reasonable dispatch, and shall promptly give written notice to the Contracting Officer of the cessation of such occurrence.

(f) Termination for the Government's convenience. The Government reserves the right to terminate this contract, or any part hereof, for its sole convenience. In the event of such termination, the Contractor shall immediately stop all work hereunder and shall immediately cause any and all of its suppliers and subcontractors to cease work. Subject to the terms of this contract, the Contractor shall be paid a percentage of the contract price reflecting the percentage of the work performed prior to the notice of termination, plus reasonable charges that the Contractor can demonstrate to the satisfaction of the Government, using its standard record keeping system, have resulted from the termination. The Contractor shall not be required to comply with the cost accounting standards or contract cost principles for this purpose. This paragraph does not give the Government any right to audit the Contractor's records. The Contractor shall not be paid for any work performed or costs incurred that reasonably could have been avoided.

(g) Termination for cause. The Government may terminate this contract, or any part hereof, for cause in the event of any default by the Contractor, or if the Contractor fails to comply with any contract terms and conditions, or fails to provide the Government, upon request, with adequate assurances of future performance. In the event of termination for cause, the Government shall not be liable to the Contractor for any amount for supplies or services not accepted, and the Contractor shall be liable to the Government for any and all rights and remedies provided by law. If it is determined that the Government improperly terminated this contract for default, such termination shall be deemed a termination for convenience.

(h) Warranty. The Contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract.

(End of clause)

52.217-8 OPTION TO EXTEND SERVICES (NOV 1999)

The Government may require continued performance of any services within the limits and at the rates specified in contract. These rates may be adjusted only as a result of revisions to prevailing labor rates provided by the Secretary of Labor. The option provision may be exercised more than once, but the total extension of performance hereunder

shall not exceed 6 months. The Contracting Officer may exercise the option by written notice to the Contractor within 30 (insert the period of time within which the Contracting Officer may exercise the option).

(End of clause)

Options for Services

a. Upon completion of the _____ Design, the Government, at its option, may award the options(s) described in Section C, Statement of Work.

b. The Government may exercise **this option/these options** at any time within the period specified in the Statement of Work by giving written notice to the Contractor. Performance of the services added by the exercise of the option(s) shall continue immediately after receipt of written notice and in accordance with the schedule in the Statement of Work unless the parties otherwise agree.

52.219-1 SMALL BUSINESS PROGRAM REPRESENTATIONS (MAY 2001)

(a)(1) The North American Industry Classification System (NAICS) code for this acquisition is **56172**.

(2) The small business size standard is **\$12.0 million**.

(3) The small business size standard for a concern which submits an offer in its own name, other than on a construction or service contract, but which proposes to furnish a product which it did not itself manufacture, is 500 employees.

(b) Representations. (1) The offeror represents as part of its offer that it () is, () is not a small business concern.

(2) (Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.) The offeror represents, for general statistical purposes, that it () is, () is not a small disadvantaged business concern as defined in 13 CFR 124.1002.

(3) (Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.) The offeror represents as part of its offer that it () is, () is not a women-owned small business concern.

(4) (Complete only if the offeror represented itself as a small business concern in paragraph (b)(1) of this provision.) The offeror represents as part of its offer that it () is, () is not a veteran-owned small business concern.

(5) (Complete only if the offeror represented itself as a veteran-owned small business concern in paragraph (b)(4) of this provision.) The offeror represents as part of its offer that it () is, () is not a service-disabled veteran-owned small business concern.

(c) Definitions. As used in this provision--

Service-disabled veteran-owned small business concern--

(1) Means a small business concern--

(i) Not less than 51 percent of which is owned by one or more service-disabled veterans or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more service-disabled veterans; and

(ii) The management and daily business operations of which are controlled by one or more service-disabled veterans or, in the case of a veteran with permanent and severe disability, the spouse or permanent caregiver of such veteran.

(2) Service-disabled veteran means a veteran, as defined in 38 U.S.C. 101(2), with a disability that is service-connected, as defined in 38 U.S.C. 101(16).

"Small business concern," means a concern, including its affiliates, that is independently owned and operated, not dominant in the field of operation in which it is bidding on Government contracts, and qualified as a small business under the criteria in 13 CFR Part 121 and the size standard in paragraph (a) of this provision.

Veteran-owned small business concern means a small business concern--

(1) Not less than 51 percent of which is owned by one or more veterans (as defined at 38 U.S.C. 101(2)) or, in the case of any publicly owned business, not less than 51 percent of the stock of which is owned by one or more veterans; and

(2) The management and daily business operations of which are controlled by one or more veterans.

"Women-owned small business concern," means a small business concern --

(1) That is at least 51 percent owned by one or more women; or in the case of any publicly owned business, at least 51 percent of the stock of which is owned by one or more women; and

(2) Whose management and daily business operations are controlled by one or more women.

(d) Notice.

(1) If this solicitation is for supplies and has been set aside, in whole or in part, for small business concerns, then the clause in this solicitation providing notice of the set-aside contains restrictions on the source of the end items to be furnished.

(2) Under 15 U.S.C. 645(d), any person who misrepresents a firm's status as a small, HUBZone small, small disadvantaged, or women-owned small business concern in order to obtain a contract to be awarded under the preference programs established pursuant to section 8(a), 8(d), 9, or 15 of the Small Business Act or any other provision of Federal law that specifically references section 8(d) for a definition of program eligibility, shall--

(i) Be punished by imposition of fine, imprisonment, or both;

(ii) Be subject to administrative remedies, including suspension and debarment; and

(iii) Be ineligible for participation in programs conducted under the authority of the Act.

(End of provision)

52.252-1 SOLICITATION PROVISIONS INCORPORATED BY REFERENCE (FEB 1998)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this/these address(es):

<http://www.arnet.gov/far>

52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this/these address(es):

<http://www.arnet.gov/far>
<http://www.farsite.hill.af.mil>
<http://www.dtic.mil/dfars>

252.201-7000 CONTRACTING OFFICER'S REPRESENTATIVE (DEC 1991)

(a) "Definition. Contracting officer's representative" means an individual designated in accordance with subsection 201.602-2 of the Defense Federal Acquisition Regulation Supplement and authorized in writing by the contracting officer to perform specific technical or administrative functions.

(b) If the Contracting Officer designates a contracting officer's representative (COR), the Contractor will receive a copy of the written designation. It will specify the extent of the COR's authority to act on behalf of the contracting officer. The COR is not authorized to make any commitments or changes that will affect price, quality, quantity, delivery, or any other term or condition of the contract.

(End of clause)

WAGE DETERMINATION NO: 94-2441 REV (17) AREA: OR,PORTLANDWAGE DETERMINATION NO: **94-2441** REV (17) AREA: OR,PORTLAND

REGISTER OF WAGE DETERMINATIONS UNDER | U.S. DEPARTMENT OF LABOR
 FOR OFFICIAL USE ONLY BY FEDERAL AGENCIES PARTICIPATING IN MOU WITH DOL
 | WASHINGTON D.C. 20210

William W.Gross Division of | Wage Determination No.: 1994-2441
 Director Wage Determinations | Revision No.: 17
 | Date Of Last Revision: 05/31/2001

States: Oregon, Washington

Area: Oregon Counties of Clackamas, Clatsop, Columbia, Gilliam, Hood River, Marion, Multnomah, Polk, Sherman, Tillamook, Wasco, Washington, Yamhill

Washington Counties of Clark, Cowlitz, Klickitat, Pacific, Skamania, Wahkiakum

****Fringe Benefits Required Follow the Occupational Listing****

OCCUPATION TITLE	MINIMUM WAGE RATE
Administrative Support and Clerical Occupations	
Accounting Clerk I	8.20
Accounting Clerk II	10.04
Accounting Clerk III	11.93
Accounting Clerk IV	14.35
Court Reporter	13.65
Dispatcher, Motor Vehicle	13.65
Document Preparation Clerk	10.69
Duplicating Machine Operator	10.69
Film/Tape Librarian	11.11
General Clerk I	7.08
General Clerk II	8.33
General Clerk III	10.69
General Clerk IV	12.71
Housing Referral Assistant	14.23
Key Entry Operator I	10.33
Key Entry Operator II	12.73
Messenger (Courier)	8.14
Order Clerk I	9.97
Order Clerk II	12.42
Personnel Assistant (Employment) I	9.76
Personnel Assistant (Employment) II	11.23
Personnel Assistant (Employment) III	13.46
Personnel Assistant (Employment) IV	14.85
Production Control Clerk	15.83
Rental Clerk	10.95
Scheduler, Maintenance	12.22
Secretary I	12.22
Secretary II	13.31
Secretary III	14.23
Secretary IV	16.91
Secretary V	18.53
Service Order Dispatcher	12.78
Stenographer I	11.37
Stenographer II	12.78

Supply Technician	16.91
Survey Worker (Interviewer)	11.87
Switchboard Operator-Receptionist	10.54
Test Examiner	13.31
Test Proctor	13.31
Travel Clerk I	9.53
Travel Clerk II	10.38
Travel Clerk III	11.17
Word Processor I	10.55
Word Processor II	12.21
Word Processor III	13.66
Automatic Data Processing Occupations	
Computer Data Librarian	10.28
Computer Operator I	11.72
Computer Operator II	13.54
Computer Operator III	15.67
Computer Operator IV	17.39
Computer Operator V	19.26
Computer Programmer I (1)	13.67
Computer Programmer II (1)	16.40
Computer Programmer III (1)	20.29
Computer Programmer IV (1)	24.98
Computer Systems Analyst I (1)	18.90
Computer Systems Analyst II (1)	22.96
Computer Systems Analyst III (1)	27.62
Peripheral Equipment Operator	11.98
Automotive Service Occupations	
Automotive Body Repairer, Fiberglass	17.42
Automotive Glass Installer	15.85
Automotive Worker	15.85
Electrician, Automotive	16.58
Mobile Equipment Servicer	14.24
Motor Equipment Metal Mechanic	17.42
Motor Equipment Metal Worker	15.85
Motor Vehicle Mechanic	17.16
Motor Vehicle Mechanic Helper	13.40
Motor Vehicle Upholstery Worker	15.07
Motor Vehicle Wrecker	15.85
Painter, Automotive	16.58
Radiator Repair Specialist	15.85
Tire Repairer	13.76
Transmission Repair Specialist	17.42
Food Preparation and Service Occupations	
Baker	11.47
Cook I	10.31
Cook II	11.47
Dishwasher	7.91
Food Service Worker	8.47
Meat Cutter	13.19
Waiter/Waitress	8.52
Furniture Maintenance and Repair Occupations	
Electrostatic Spray Painter	16.58
Furniture Handler	11.77
Furniture Refinisher	16.58
Furniture Refinisher Helper	13.40
Furniture Repairer, Minor	15.07
Upholsterer	16.58
General Services and Support Occupations	
Cleaner, Vehicles	9.10
Elevator Operator	9.07

Gardener	11.37
House Keeping Aid I	7.66
House Keeping Aid II	9.10
Janitor	9.10
Laborer, Grounds Maintenance	9.46
Maid or Houseman	8.12
Pest Controller	10.91
Refuse Collector	9.10
Tractor Operator	10.78
Window Cleaner	9.80
Health Occupations	
Dental Assistant	12.85
Emergency Medical Technician (EMT)/Paramedic/Ambulance Driver	12.44
Licensed Practical Nurse I	12.63
Licensed Practical Nurse II	14.17
Licensed Practical Nurse III	15.85
Medical Assistant	11.48
Medical Laboratory Technician	11.48
Medical Record Clerk	11.48
Medical Record Technician	13.83
Nursing Assistant I	7.25
Nursing Assistant II	8.15
Nursing Assistant III	8.89
Nursing Assistant IV	9.98
Pharmacy Technician	12.45
Phlebotomist	11.13
Registered Nurse I	13.83
Registered Nurse II	21.07
Registered Nurse II, Specialist	21.07
Registered Nurse III	25.20
Registered Nurse III, Anesthetist	25.20
Registered Nurse IV	25.62
Information and Arts Occupations	
Audiovisual Librarian	16.91
Exhibits Specialist I	13.87
Exhibits Specialist II	17.17
Exhibits Specialist III	19.47
Illustrator I	13.87
Illustrator II	17.17
Illustrator III	19.47
Librarian	20.87
Library Technician	11.87
Photographer I	12.94
Photographer II	13.87
Photographer III	17.17
Photographer IV	20.92
Photographer V	25.30
Laundry, Dry Cleaning, Pressing and Related Occupations	
Assembler	8.18
Counter Attendant	8.18
Dry Cleaner	9.09
Finisher, Flatwork, Machine	8.18
Presser, Hand	8.18
Presser, Machine, Drycleaning	8.18
Presser, Machine, Shirts	8.18
Presser, Machine, Wearing Apparel, Laundry	8.18
Sewing Machine Operator	9.77
Tailor	11.23
Washer, Machine	8.88
Machine Tool Operation and Repair Occupations	

Machine-Tool Operator (Toolroom)	16.58
Tool and Die Maker	22.00
Material Handling and Packing Occupations	
Forklift Operator	14.15
Fuel Distribution System Operator	14.24
Material Coordinator	16.11
Material Expediter	16.11
Material Handling Laborer	12.22
Order Filler	11.94
Production Line Worker (Food Processing)	14.38
Shipping Packer	12.25
Shipping/Receiving Clerk	12.25
Stock Clerk (Shelf Stocker; Store Worker II)	12.87
Store Worker I	10.30
Tools and Parts Attendant	14.38
Warehouse Specialist	14.38
Mechanics and Maintenance and Repair Occupations	
Aircraft Mechanic	17.42
Aircraft Mechanic Helper	13.40
Aircraft Quality Control Inspector	18.26
Aircraft Servicer	15.07
Aircraft Worker	15.85
Appliance Mechanic	17.42
Bicycle Repairer	13.76
Cable Splicer	20.03
Carpenter, Maintenance	18.60
Carpet Layer	15.85
Electrician, Maintenance	21.45
Electronics Technician, Maintenance I	12.16
Electronics Technician, Maintenance II	18.19
Electronics Technician, Maintenance III	20.96
Fabric Worker	15.07
Fire Alarm System Mechanic	17.42
Fire Extinguisher Repairer	14.24
Fuel Distribution System Mechanic	17.42
General Maintenance Worker	15.85
Heating, Refrigeration and Air Conditioning Mechanic	17.42
Heavy Equipment Mechanic	17.42
Heavy Equipment Operator	17.58
Instrument Mechanic	17.58
Laborer	9.20
Locksmith	16.58
Machinery Maintenance Mechanic	17.43
Machinist, Maintenance	19.40
Maintenance Trades Helper	13.40
Millwright	17.42
Office Appliance Repairer	16.58
Painter, Aircraft	16.58
Painter, Maintenance	16.58
Pipefitter, Maintenance	20.03
Plumber, Maintenance	19.07
Pneudraulic Systems Mechanic	17.42
Rigger	17.42
Scale Mechanic	15.85
Sheet-Metal Worker, Maintenance	17.79
Small Engine Mechanic	15.85
Telecommunication Mechanic I	17.42
Telecommunication Mechanic II	18.26
Telephone Lineman	17.42
Welder, Combination, Maintenance	17.42

Well Driller	17.42
Woodcraft Worker	20.02
Woodworker	14.24
Miscellaneous Occupations	
Animal Caretaker	9.62
Carnival Equipment Operator	9.71
Carnival Equipment Repairer	10.31
Carnival Worker	7.91
Cashier	9.11
Desk Clerk	10.45
Embalmer	16.92
Lifeguard	9.32
Mortician	16.92
Park Attendant (Aide)	11.70
Photofinishing Worker (Photo Lab Tech., Darkroom Tech)	10.59
Recreation Specialist	14.49
Recycling Worker	11.17
Sales Clerk	10.32
School Crossing Guard (Crosswalk Attendant)	9.10
Sport Official	9.32
Survey Party Chief (Chief of Party)	19.46
Surveying Aide	11.47
Surveying Technician (Instr. Person/Surveyor Asst./Instr.)	15.72
Swimming Pool Operator	13.19
Vending Machine Attendant	11.17
Vending Machine Repairer	13.19
Vending Machine Repairer Helper	11.17
Personal Needs Occupations	
Child Care Attendant	9.95
Child Care Center Clerk	13.04
Chore Aid	7.94
Homemaker	13.47
Plant and System Operation Occupations	
Boiler Tender	19.33
Sewage Plant Operator	17.51
Stationary Engineer	19.33
Ventilation Equipment Tender	13.40
Water Treatment Plant Operator	17.51
Protective Service Occupations	
Alarm Monitor	14.10
Corrections Officer	18.83
Court Security Officer	19.41
Detention Officer	19.41
Firefighter	18.45
Guard I	9.62
Guard II	12.65
Police Officer	21.06
Stevedoring/Longshoremen Occupations	
Blocker and Bracer	16.99
Hatch Tender	16.99
Line Handler	16.99
Stevedore I	16.16
Stevedore II	17.64
Technical Occupations	
Air Traffic Control Specialist, Center (2)	27.66
Air Traffic Control Specialist, Station (2)	19.07
Air Traffic Control Specialist, Terminal (2)	21.00
Archeological Technician I	12.42
Archeological Technician II	13.88
Archeological Technician III	17.17

Cartographic Technician	18.61
Civil Engineering Technician	18.70
Computer Based Training (CBT) Specialist/ Instructor	20.44
Drafter I	11.25
Drafter II	12.94
Drafter III	13.87
Drafter IV	17.17
Engineering Technician I	12.32
Engineering Technician II	13.84
Engineering Technician III	16.39
Engineering Technician IV	19.69
Engineering Technician V	25.26
Engineering Technician VI	28.07
Environmental Technician	15.27
Flight Simulator/Instructor (Pilot)	22.94
Graphic Artist	18.88
Instructor	18.88
Laboratory Technician	14.45
Mathematical Technician	18.87
Paralegal/Legal Assistant I	13.35
Paralegal/Legal Assistant II	19.02
Paralegal/Legal Assistant III	23.26
Paralegal/Legal Assistant IV	28.15
Photooptics Technician	18.87
Technical Writer	22.80
Unexploded (UXO) Safety Escort	17.58
Unexploded (UXO) Sweep Personnel	17.58
Unexploded Ordnance (UXO) Technician I	17.58
Unexploded Ordnance (UXO) Technician II	21.27
Unexploded Ordnance (UXO) Technician III	25.54
Weather Observer, Combined Upper Air and Surface Programs (3)	14.45
Weather Observer, Senior (3)	16.03
Weather Observer, Upper Air	14.45
Transportation/ Mobile Equipment Operation Occupations	
Bus Driver	15.37
Parking and Lot Attendant	8.38
Shuttle Bus Driver	10.29
Taxi Driver	9.68
Truckdriver, Heavy Truck	17.67
Truckdriver, Light Truck	10.29
Truckdriver, Medium Truck	15.37
Truckdriver, Tractor-Trailer	17.67

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$2.02 an hour or \$80.80 a week or \$350.13 a month.

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or success weeks after 5 years, and 4 weeks after 15 years. Length of service includes the who of continuous service with the present contractor or successor, wherever employed, a the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year: New Year's Day, Martin Luther Ki Jr.'s Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Co Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substiti any of the named holidays another day off with pay in accordance with a plan communi to the employees involved.) (See 29 CFR 4.174)

THE OCCUPATIONS WHICH HAVE PARENTHESES AFTER THEM RECEIVE THE FOLLOWING BENEFITS (as numbered):

1) Does not apply to employees employed in a bona fide executive, administrative, o professional capacity as defined and delineated in 29 CFR 541. (See CFR 4.156)

2) APPLICABLE TO AIR TRAFFIC CONTROLLERS ONLY - NIGHT DIFFERENTIAL: An employee is

entitled to pay for all work performed between the hours of 6:00 P.M. and 6:00 A.M. rate of basic pay plus a night pay differential amounting to 10 percent of the rate basic pay.

3) WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employee (40 hours week) and Sunday is part of your regularly scheduled workweek, you are paid at your basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty considered overtime work).

HAZARDOUS PAY DIFFERENTIAL: An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving regrading and cleaning of artillery. A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employment possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and incendiary ordnance material other than small arm ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential.

**** UNIFORM ALLOWANCE ****

If employees are required to wear uniforms in the performance of this contract (either the terms of the Government contract, by the employer, by the state or local law, or the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) uniforms is an expense that may not be borne by an employee where such cost reduces hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost) reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (\$0.67 cents per day). However, in those instances where the uniforms furnished are "wash and wear" materials, may be routinely washed and dried with other personal gear and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

**** NOTES APPLYING TO THIS WAGE DETERMINATION ****

Source of Occupational Title and Descriptions:

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations," Fourth Edition, January 1993, as amended by Third Supplement, dated March 1997, unless otherwise indicated. This publication may be obtained from the Superintendent of Documents, at 202-783-3238, or by writing to the Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402. Copies of specific job descriptions may also be obtained from the appropriate contracting officer.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE {Standard Form (SF 1444)}

Conformance Process:

The contracting officer shall require that any class of service employee which is not

listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work on such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. {See 4.6 (C)(vi)} When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation and computes a proposed rate(s).
- 2) After contract award, the contractor prepares a written report listing in order of priority: classification title(s), a Federal grade equivalency (FGE) for each proposed classification(s), job description(s), and rationale for proposed wage rate(s), including information regarding the agreement or disagreement of the authorized representative employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of action, together with the agency's recommendations and pertinent information including position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6(b) Regulations 29 CFR Part 4).
- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.
- 5) The contracting officer transmits the Wage and Hour decision to the contractor.
- 6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper. When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties required are not performed by a classification already listed in the wage determination. Remember it is not the job title, but the required tasks that determine whether a class is in an established wage determination. Conformances may not be used to artificially combine, or subdivide classifications listed in the wage determination.

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